

# Environment and Community Overview and Scrutiny Panel

Agenda and Reports

For consideration on

**Thursday, 22nd November  
2007**

In the Committee Room 1, Town Hall, Chorley

At 6.30 pm



### **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS**

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Environment and Community Overview and Scrutiny Panel. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Panel.

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## Chief Executive's Office

Please ask for: Gordon Banks  
Direct Dial: (01257) 515123  
E-mail address: gordon.banks@chorley.gov.uk  
Date: 13 November 2007

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**Chief Executive:** Donna Hall

**Chorley**  
Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor

## **ENVIRONMENT AND COMMUNITY OVERVIEW AND SCRUTINY PANEL - THURSDAY, 22ND NOVEMBER 2007**

You are invited to attend a meeting of the Environment and Community Overview and Scrutiny Panel to be held in Committee Room 1, Town Hall, Chorley on Thursday, 22nd November 2007 commencing at 6.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members of the Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To receive the Minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on 18<sup>th</sup> October 2007 (enclosed)

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be asked one supplementary question within his or her allocated 3 minutes.

5. **Business Plan Monitoring Statements - 1 July 2007 to 31 September 2007 (Pages 3 - 16)**

To consider the second quarter Business Plan and Performance Monitoring Statements for the services which fall within the responsibility of this Panel:

- Leisure and Culture (enclosed)
- Development and Regeneration (enclosed)
- Streetscene, Neighbourhood and Environment (to follow)

Continued....

6. **Chorley Council's Actions to Reduce Carbon Emissions and Impact on Climate Change (Pages 17 - 22)**

The Panel at its meeting on 16 July 2007 agreed that it receives a report on the actions the Council is taking to reduce its carbon emissions and its impact on the environment as well as the key developments and its plans for the future.

Report of Corporate Director (Business) (enclosed)

7. **Scrutiny Inquiry - Town Centre Strategy**

The Panel to progress its inquiry into the Town Centre Strategy and receive from the Corporate Director (Business) a guide as to how the inquiry should progress and the areas it should focus its attention on.

8. **Overview and Scrutiny Work Programme 2007/08 (Pages 23 - 26)**

To consider the Overview and Scrutiny Work Programme for the ensuing Municipal Year with items relating to this Panel is enclosed.

9. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Environment and Community Overview and Scrutiny Panel (Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Catherine Hoyle, Keith Iddon, Margaret Iddon, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe, Mick Muncaster, Rosie Russell and Shaun Smith for attendance.
2. Agenda and reports to John Lechmere (Director of Streetscene, Neighbourhoods and Environment), Jamie Carson (Corporate Director (People)), Jane Meek (Corporate Director (Business)), Cath Burns (Economic Development Manager), Carol Russell (Head of Democratic and Licensing Services) and Gordon Bankes (Democratic Services Officer) for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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## Environment and Community Overview and Scrutiny Panel

**Thursday, 18 October 2007**

**Present:** Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Catherine Hoyle, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe and Shaun Smith

### **07.ECS.23 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Keith Iddon, Margaret Iddon, Mick Muncaster and Rosie Russell.

### **07.ECS.24 DECLARATIONS OF ANY INTERESTS**

No Members declared an interest in relation to matters under consideration at the meeting.

### **07.ECS.25 PUBLIC QUESTIONS**

No members of the public requested to speak at the meeting.

### **07.ECS.26 MINUTES**

**RESOLVED – That the Minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on 13 September 2007 be confirmed as a correct record and signed by the Chairman.**

### **07.ECS.27 OVERVIEW AND SCRUTINY WORK PROGRAMME 2007/08**

The Panel received the current Overview and Scrutiny Work Programme for 2007/08 Municipal Year and in particular the items relating to the Environment and Community Overview and Scrutiny Panel.

The Panel noted that one of the scrutiny overview subjects the Panel had requested at its meeting on 16 July 2007 related to an investigation into the Council's environmental footprint and what the Council was doing to reduce its carbon emissions. A report on this was due to be submitted to the Executive Cabinet on 15 November 2007 and that this Panel would receive the report at its next meeting.

**RESOLVED – That Members of the Panel receive the report on the Council's actions on reducing its carbon emissions as soon as it is available, with Members of the Panel requested to identify possible areas for investigation prior to the next Panel meeting on 22 November 2007.**

### **07.ECS.28 SCRUTINY INQUIRIES**

The Panel received notification that the Overview and Scrutiny Work Programme for 2007/08 had the following topics for a full scrutiny inquiry:

- Town Centre Strategy
- Inequalities in the Borough

The Overview and Scrutiny Committee (Minute 06.OS.36 refers 27 June 2006) approved and the Executive Cabinet (Minute 06.EC.94 refers 29 June 2006) noted that the above inquiries be carried out by this Panel in the order of priority as set out above.

The Panel had recently completed the inquiry into Neighbourhood Working, with a report to be considered by the Overview and Scrutiny at its next meeting on 12 November 2007. The Panel was now in a position to commence its next inquiry into the Town Centre Strategy.

Members of the Panel received copies of the Chorley Town Centre Strategy, which had been adopted by the Council in October 2006. Members were invited to focus their attention on specific areas of the strategy that could be investigated.

Members were conscious of the need to focus their attention on specific areas of the Strategy in view of the wide range of issues and for the potential outcome of the inquiry to be worthwhile. They were also conscious that there should be no duplication of work that may already be carried out by other groups.

The Panel also considered that the other inquiry highlighted in the Scrutiny Work Programme of 'Inequalities in the Borough' could also be looked at, but only on issues relevant to the Town Centre Strategy.

**RESOLVED – 1) That the Panel receives from the Corporate Director (Business) a guide as to how the inquiry should progress and the areas it should focus its attention on.**

**2) That the following areas be put forward as possible suggestions the Panel could focus its attention on:**

- **Are there any areas of clarification and improvements to the Strategy?**
- **Are the actions on target?**
- **Consider the current strengths and weaknesses of the Town Centre Strategy.**
- **Examine the planned process for reviewing the existing Strategy and look at the likely issues and factors that would affect future Town Centre Strategy's.**
- **Focus on examining the implementation process of the strategy so far and the funding resource implications.**
- **Are the funding sources on track?**
- **What action is being done to drive up occupancy levels of Town Centre shops?**

**3) That the Panel receives any information in relation to inequalities in the Borough that may be relevant to the inquiry.**

Chair





## BUSINESS IMPROVEMENT PLAN MONITORING STATEMENT FOR THE LEISURE AND CULTURAL SERVICES DIRECTORATE

FOR THE PERIOD: 1 July 2007 to 30 September 2007

### 1. KEY MESSAGES

The Directorate has made a good progress across all areas in the first six months. There are no significant variations to report.

### 2. BUDGET UPDATE

September 2007	£'000	£'000
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<b>ORIGINAL CASH BUDGET</b>		<b>1,232</b>
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Add Adjustments for In year cash movements

Slippage from 2006/2007

- Use of AMF Reserve

Virements for other Services

- Tourism transferred to Dev & Regen	(7)
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- Corporate Restructure changes (SNED)	(7)
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- Corporate Restructure changes (Customer Services to People Directorate)	745
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<b>ADJUSTED CASH BUDGET</b>	<b>1,963</b>
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Less Corporate Savings

Chief Officer car lease scheme

-

<b>CURRENT CASH BUDGET</b>	<b>1,963</b>
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### FORECAST

#### EXPENDITURE

>Savings from staff vacancies-net of pay in lieu of notice	(16)
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>NNDR	2
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>Car lease payments	(5)
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>Special Repairs re Duxbury entrance road	3
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>Car Allowances	4
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>Star Chamber Indoor Leisure Contract	25
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>Tatton CC to Community Management	(6)
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>Emergency Works at St.John's churchyard	20
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>Transfers to Corporate Director (People) from SNED	-
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>Transfers to Corporate Director (People) from Customer Services	<u>(9)</u>	
<b>Expenditure under (-) or over (+) current cash budget</b>		<b>18</b>
<b>INCOME</b>		
>Astley Hall Net Income	7	
>Coach House Service Charge	<u>(5)</u>	
<b>Income under (+)/ over (-) achieved</b>		<b>3</b>
<b>FORECAST CASH OUTTURN 2007/2008</b>		<u><u>1,983</u></u>

### Key Assumptions

#### Key Issues/Variables

General repairs and vandalism costs not included in this monitoring statement.  
Works at St John's churchyard possibly being charged to capital

### 3. SERVICE DEVELOPMENTS

Progress has been made in a number of areas:

- Green Flag status has been retained at Yarrow Valley Country Park.
- Secured £208,000 Big Lottery funding for play initiatives in the Borough, working closely with the Chorley Play Partnership.
- Management of capital projects
  - Astley Park
  - All Seasons Leisure Centre
  - Weir Access at Yarrow Valley
  - Brinscall Pool
  - Clayton Green Leisure Centre
  - Duxbury Park Golf Course.
- Continued to develop activities for Children and Young People, under the banner Get Up and Go ... this work resulted in the Council being finalists in the Municipal Journal's Awards.
- Tatton Community Centre was transferred into community management by 1 September 2007.
- The Directorate have been involved in a range of partnerships that link into the Local Strategic Partnership, for example, Chorley's Children and Young People's Thematic Group, the Older People's Partnership Board for Chorley and a group looking at joint working with the new Primary Care Trust.
- The Directorate have been instrumental in the development of the 13-17 year old disco at Applejax.

Members should note that this report covers the period to 30 September. The new People Directorate came into operation on the 17 September. Future monitoring reports will better reflect the changes.

4. **PERFORMANCE INDICATORS**

The majority of indicators are on, or exceeding, target. One, invoices paid within 30 days, has a 'red triangle' at 30 September 2007. An action plan, showing how we will correct this degree of underperformance, is attached at Appendix 1 to this report.

<b>Indicator Description</b>	<b>Performance 2006/07</b>	<b>Target 2007/08</b>	<b>Performance at 30 Sept 2007</b>	<b>Performance Trend</b>
Number of young people participating in activities organised by the Directorate eg 'Get Up and Go'	14,875	12,000	6,337	Green Star
Percentage of young people participating in activities, events and programmes organised by the Directorate who reside in priority areas for intervention.	51%	40%	39.2	Blue Circle
Number of visits to/usages of Leisure and Cultural facilities.	977,862	985,000	525,650	Green Star
Leisure and Cultural Services – sickness absence.	8.44	3.25 (end Sept)	1.82	Green Star
Leisure and Cultural Services – invoices processed within 30 working days.	89.94	96.71	90.07	Red Triangle
Visits to/usage of museums per 1000 population (BV170a)	270	240	170.74	Green Star
Visits to museums in person per 1000 population (BV170b)	164	164	108.47	Green Star
Visits to museums and galleries by pupils in organised groups (BV170c)	1,489	1,500	611	Green Star

**Equality and Diversity Update**

Equality Impact Assessments have been completed for all services during this period.

**Risk Management Update**

The Directorate's Business Improvement Plan includes risks relating to staffing, efficiency savings, job evaluation, partnership working and health and safety. Measures are in place to manage these risks. Nothing has happened in the first half of 2007/2008 to revise the risks or the measures.

**Value for Money/ Efficiencies Update**

As mentioned earlier, the transfer of community centres into community management has been a significant area of work in the first 6 months. Tatton Community Centre transferred to Tatton Community Association on 1 September 2007.

**5. CONCLUSION**

Good progress has been made, with no significant variations to report in the first half of the year.



Signature: \_\_\_\_\_

CORPORATE DIRECTOR (PEOPLE)

**% Invoices Processed within 30 days**

**FINANCIAL YEAR 2007 / 2008**

**Indicator Short Name: Invoices processed**

Q2		End of Year Target
Performance	Target	
90.07%	96.71	96.71
	%	

**Please explain the reasons why progress has not reached expectations:**

This indicator is the joint responsibility of the Finance Directorate and Leisure and Cultural Services.

A review of our procedures in May highlighted a problem in the Directorate which resulted in a number of invoices failing to be paid in 30 days. The problems were a mix of capacity and a lack of knowledge of the system.

**Please detail corrective action to be undertaken:**

Corrective action has been taken which includes centralising support for managers and increasing training.

**Action planned through financial year:**

See above

**Please give an objective assessment as to whether the year end target will be met:**

When the problems were picked up the indicator had fallen to 75.2%. As you can see, it has picked up by nearly 15% at the end of September to 90.07%. I can report that at the end of October performance has risen to 90.98%. It will be difficult to achieve the 96.71% target at year end. However, I am confident that the changes made will result in the Directorate achieving 92%+ performance.

Action Plan Owner: Jamie Carson, Corporate Director (People)  
 Contact Number: 01257 515815

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## BUSINESS IMPROVEMENT PLAN MONITORING STATEMENT FOR THE DEVELOPMENT AND REGENERATION DIRECTORATE

### FOR THE PERIOD 1 JULY TO 31 SEPTEMBER 2007

#### 1. KEY MESSAGES

Over the summer period good progress has been made filling key posts. The Development and Building Control Manager started work with the authority at the beginning of September and both the Regeneration/Urban Design Manager Conservation Officers posts have been filled and will start work with the authority in January.

Following the Chief Executives re-structure in September the Directorate has become the Business Directorate and we will be looking at ways in which the various teams can serve the Business Customer better. This will form part of our Improvement Plan which is particularly concerned with improving customer care.

Unfortunately we have not been able to fill the Principal's jobs and we are looking at re-structuring the team to deal with this issue.

With regards Strategic Housing there continues to be a problem with Housing Allocations and use of Bed and Breakfast. The Strategic Housing Terms have been working hard with Chorley Community Housing to put procedures into place to reduce this. However the Council may have to consider whether it would be advisable to bring the service back in house.

The Planning White Paper (reported to Committee on ) and the Housing Green Paper will both potentially have an impact on the Service. There is greater emphasis on the economy and affordable housing linking together Planning, economic development and housing.

The Council have joined with Preston, South Ribble and Blackpool to put together a joint Growth Point bid. This is concerned with accelerating housing growth and increasing the provision of affordable housing.

#### 2. BUDGET UPDATE

***Information to be obtained by Directorate from the quarterly updates provided by Finance.***

September 2007	£'000	£'000
<b>ORIGINAL CASH BUDGET</b>		<b>1,062</b>
<b>Add Adjustments for In year cash movements</b>		
<b>Virements for other Services</b>		
- Markets Transferred from Property Services	(90)	
- Land Charges Transferred from Legal Services	(92)	
- Tourism Transferred from Leisure & Culture	7	
- Agreed funding to Customer Services at Star Chamber	(20)	
<b>ADJUSTED CASH BUDGET</b>		<b>867</b>
<b>Less Corporate Savings - Vacancy savings</b>	<b>(22)</b>	
<b>Less Corporate Savings - PDG</b>	<b>(21)</b>	
<b>Chief Officer car lease scheme</b>	<b>(1)</b>	
<b>CURRENT CASH BUDGET</b>		<b>824</b>
<b>FORECAST</b>		
<b>EXPENDITURE</b>		
>Salary savings on vacant posts	(84)	
>Bed & Breakfast costs for the year	100	
>HIA Payments	(7)	
>Private Lifeline Alarms-cash budget	41	
>Legal Fees re Planning Application	1	
>Tourism General Subscriptions	4	
>Projects & Regeneration savings	(15)	
<b>Expenditure under (-) or over (+) current cash budget</b>		<b>40</b>
<b>INCOME</b>		



- > **Profiled income for Land Charges**
- > **Profiled income for Building/Planning Applications**
- > **Slum Clearance, revenue sales to capital schemes**

(3)  
(39)

2

Income under (+)/ over (-) achieved

(40)

**FORECAST CASH OUTTURN 2007/2008**

824

**Key Assumptions**

**Assume Market Toll income to achieve budget level.**

Key Issues/Variables

**A number of vacant posts within salary savings.**

Key Actions

- > **Buchshaw Station, need to keep on top of invoicing**
- > **Closely monitor the cost of B&B.**
- > **Cath to monitor Markets income. Any foreseen shortfall needs to be highlighted ASAP**
- > **Update on the 07/08 Homelessness grant claim**
- > **Computacenter involve, any progress**
- > **Projects & Regen grants. Where are we upto?**

### 3. SERVICE DEVELOPMENTS

***Directorates to provide an update on delivery of the key tasks and milestones set out in the directorate Business Improvement Plan focusing on areas of particular success or slippage and the action to be out in place to address this. Update on any service improvements put in place as a result of customer feedback in the form of consultation or complaints. Provide update on the implementation and outcomes of action plans put in place last quarter to address under/deteriorating performance. This section provides an opportunity to raise awareness of the work underway in the directorate and the successes which have been achieved in the last quarter, along with actions planned in the next quarter to take the directorate further forward.***

Economic Regeneration Strategy – A number of the projects in the Strategy have been included in the Lancashire Economic Strategy refresh. In addition we have submitted a number of projects to NWDA for funding this financial year. These include:-

Town Centre Strategy – The Town Centre Design Audit has been put out to tender and a Shortlist has been drawn.

Buckshaw Village – Group 4N – A planning application has been submitted for Group 4 N

Railway Station – Grip 3 stage has now been completed and we have now entered into Grip 4 which is the detailed design stage.

Climate Change Strategy – An Officer from the planning policy team has been seconded on a part time basis to commence development of a strategy.

Big Wood/Copperworks Wood – work has commenced on the remediation and development of this.

4. **PERFORMANCE INDICATORS**

<b>Indicator Description</b>	<b>Target 2007/08</b>	<b>Performance at 30 Sept 2007</b>	<b>Performance Trend</b>
% of Planning Applications processed on time - Major	73	84.62	Green Star
% of Planning Applications processed on time – Minor	77	73.98	Blue Circle
% of Planning Applications processed on time - Other	88	87.53	Blue Circle
% of Building Plans determined within 30 working days			
Development and Regeneration % invoices processed within 30 working days	96.71	90.87	Red Triangle
Development and Regeneration Sickness Absence - Days	3.25	1.97	Green Star

**Equality and Diversity Update**

The Business Improvement Plan contains a number of actions relating to Equality and Diversity which are being implemented. Actions achieved:-

- Closer working between Development Control and Building Control Officers to ensure that Planning Applications are DDA Compliant.
- A review of the website to ensure that it is accessible in relation to race, gender and disability at all stages of the process
- A review of our consultation processes to ensure that the Council's target groups are engaged in the process.

**Risk Management Update**

*Directorates to provide an update on the key directorate areas of risk*

**Value for Money/ Efficiencies Update**

*Directorates to provide an update on the delivery of the efficiencies identified in 2006/07 (but delivered in 2007/08)- linked in with Quality of service checks. Update on VFM monitoring if appropriate.*

**5. CONCLUSION**

Signature: \_\_\_\_\_

DIRECTOR OF \_\_\_\_\_

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Report of	Meeting	Date
Corporate Director (Business)	Executive Cabinet	15 November 2007
Introduced by the Executive Member for Economic Development and Regeneration.	Environment and Community Overview and Scrutiny Panel	22 November 2007

## CHORLEY COUNCIL'S ACTIONS TO REDUCE CARBON EMISSIONS AND IMPACT ON CLIMATE CHANGE

### PURPOSE OF REPORT

- To up-date Members on the work that the Council is currently undertaking to reduce its carbon emissions through its own activities and its influence on others through its policies, and future proposals.

### RECOMMENDATION

- To note the existing work and to support future actions set out in the report.

### CORPORATE PRIORITIES

- This report relates to the following Strategic Objective:

Put Chorley at the heart of regional economic development in the central Lancashire sub region		Develop local solutions to climate change.	*
Improving equality of opportunity and life chances		Develop the character and feel of Chorley as a good place to live	
Involving People in their Communities		Ensure Chorley is a performing Organisation	

### BACKGROUND

- Climate Change and the reduction in carbon emissions are pressing issues that the Council needs to address in its own work and its influence on others.

### EXTERNAL INFLUENCES

- Sustainability and Climate Change issues have moved up the agenda. The Stern Review makes clear that Climate Change is a threat and there is only a small time period in which to react. Recent research suggests that the previously accepted requirement to reduce emissions by 60% by 2050 is too low and to avert unacceptable climate change this figure needs to be raised to at least 80%. Global warming is now a priority for the Chorley Partnership. "Developing Local Solutions to Global Climate Change", is a new priority within the recent refresh of the Community Strategy.
- The Climate Change and Sustainable Energy Act 2006 requires Local Authorities to fulfil their responsibilities in relation to energy efficiency, increasing the use of micro



generation, reducing carbon emissions and the reduction in the numbers of households in fuel poverty. The White Paper requires that local government provide leadership in combating climate change.

7. Current BVPIs do not relate to carbon emissions, although Local Area Agreement Indicators relate to energy efficiency of homes and a reduction in carbon emissions as a result of the installation of domestic micro generation and insulation measures. Climate change measures are to be included in the 2009/10 indicators although it is unclear whether they will be the responsibility of the County or districts.
8. From 2010 the Carbon Reduction Commitment will impact on organisations in the public and private sectors with electricity bills of over £500 000 or electricity consumption of over 6000 MWH. This will require a mandatory reduction in carbon emissions. At the moment smaller organisations such as Chorley Council fall outside this requirement, however, this could change in the future.

#### **PAST ACTIVITY**

9. Chorley has signed the Nottingham declaration committing the Council to developing plans with partners to address the causes and impacts of climate change with its partners.
10. In 2005 it undertook the Opportunities for Renewable Energy Study in Chorley, in partnership with Renewables North West and Sustainability North West funded by the Government Office for the North West. This study set out a number of recommendations many of which have been acted upon.
11. The Council has won a number of Green Apple awards for environmental best practice. Most recently for its community skip initiative. This resulted in over 85% of waste being recycled that would otherwise be sent to landfill.

#### **CURRENT ACTIVITY**

12. **The Council and Community Leadership.**
13. **Leading by example-** Given the Council's requirement to provide leadership in combating climate change it is important that its own house is in order and climate change is set out as an explicit corporate priority. This has been done. A number of work streams flow from this requirement to, "*Develop Local Solutions to Climate Change*". Some of which, will of necessity, have financial implications but also have considerable potential to make financial savings.
  - Jane Meek (Corporate Director) Business has formed The Climate Change Task Group, made up of heads of service. It is an overarching group cross cutting into all areas of the Council's activities. Its remit is to ensure that the Council undertakes its responsibilities regarding Climate Change, including a reduction in the Council's environmental footprint and an improved local environment. Cllr Malpas is the Member leading on Climate Change. A Climate Change Strategy is to be produced for the Council within the next 6 months. This will consider all aspects of the Council's activities.
  - The Council has joined the Local Government Information Unit Carbon Trading Pilot Project. Its aim is to prepare larger authorities and organisations for the mandatory Carbon Reduction Commitment and to give smaller authorities the opportunity to join a scheme that will act as an external discipline to reduce its carbon emissions. The Council is able to display the logo demonstrating its commitment to addressing climate change.



- Liberata have been instructed to provide baseline information on the energy consumption of the Council's operational property with a view to reducing carbon emissions and making financial savings. A report has recently been received. With commitment it is considered that the Council's target of a 10% reduction in energy usage by 2010 will be easily achieved.
  - The Council has a sustainable procurement policy. For example, all the fleet vehicles run on bio-diesel, all paper is recycled and all the Council's electricity is from renewable energy. The decision to replace existing computers with a rolling programme of "thin clients" (just a screen) will make considerable emission and energy savings.
  - The Local Strategic Partnership has global warming as one of its top priorities. "Developing Local Solutions to Global Climate Change", has been added as a new priority within the proposed refresh of the Community Strategy. The Council will help its partners to meet the specific targets relating to Climate Change.
14. **Promotional Activity-** The Council has considerable opportunity to publicise the potential impact of climate change in all its activities and to positively promote ways of reducing carbon emissions acting as a facilitator.
- "Trucking with Climate Change", an interactive climate change activity aimed at primary schools came to Chorley in early October. Over 100 children enjoyed learning about climate change and left with an idea of how they could make a difference. Educational work with children will continue.
  - Applications for Council funding aimed at community groups for capital works will require consideration of climate change.
  - The Economic Development team are working with local businesses and the Groundwork Trust and Envirolink in encouraging businesses to embrace the green agenda whilst becoming more competitive.
  - The Council's website has links to sources of grant funding and information on climate change.
15. **Operational and Statutory Functions-**
16. The Council has a statutory duty to reduce fuel poverty as well as operational and statutory functions that have a direct impact on carbon emissions.
- It already exceeds its statutory target for recycling and composting waste. Its target is that by March 2010 at least 50% of household waste should be either recycled or composted.
  - The Council is committed to stopping over 1000 tonnes of carbon dioxide being emitted by 2010. This will be done through increasing the amount of grants to vulnerable households to improve the energy efficiency of homes via the local Home Improvement Agency.
  - Planning can reduce carbon emissions by influencing the location and design of developments, as well as, via policy development insisting on new developments including renewables.

**FUTURE ACTION**

- 17. The current activities outlined above are likely to continue and form part of the wider Climate Change Strategy. This will be the subject of a further report and will include further detailed programmed actions. Some of these actions are likely to have some cost, which although these may be recouped in the future will require prioritisation by Members.
- 18. In order to ensure that all Chief Officers, Directors and Portfolio holders are fully aware of the full impact of climate change and the responsibilities and opportunities for action, they will be invited to attend a free two hour tailored briefing sessions on climate change. This is being run as part of the NW Climate Change Action Plan (Produced by NWRA, GONW, NWDA and other stakeholders) by Quantum Strategy & Technology.
- 19. Other Council staff and Members should be included in further small scale training sessions. This is vital to ensure that everyone is aware that all aspects of the Council's work have an impact on Climate Change and that it cannot be seen as a self-contained activity.
- 20. The public, including businesses, should continue to be included in a wider promotion of the potential impacts of climate change on them and on Chorley and how to mitigate against it.

**IMPLICATIONS OF REPORT**

- 21. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	*	Customer Services	
Human Resources	*	Equality and Diversity	
Legal			

**COMMENTS OF THE ASSISTANT CHIEF EXECUTIVE (BUSINESS TRANSFORMATION AND IMPROVEMENT)**

- 22. This paper forms part of the thinking in relation to the Council's approach to tackling climate change. Detailed business cases are currently being produced to identify what the financial implications are likely to be. The results of this analysis will be fed into the 2008/09 budget cycle for consideration by Members.

**COMMENTS OF THE CORPORATE DIRECTOR OF HUMAN RESOURCES**

- 23. Climate Change and the reduction in carbon emissions is something that everyone needs to understand both as an employee of the Council and as a citizen within the Community. The activities highlighted within the report will ensure our employees are aware of their own and the Council's responsibility in relation to this agenda. The impact this currently has on Climate Change and also what changes will be made in the future.

CHIEF OFFICER NAME – JANE E. MEEK

CHIEF OFFICER DESIGNATION – CORPORATE DIRECTOR (BUSINESS)

<b>Background Papers</b>			
<b>Document</b>	<b>Date</b>	<b>File</b>	<b>Place of Inspection</b>
N/A	-	-	-

<b>Report Author</b>	<b>Ext</b>	<b>Date</b>	<b>Doc ID</b>
Louise Nurser	5281	26 October 2007	Louise/reports/ Final Exec cabinet report October 2007

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**OVERVIEW AND SCRUTINY WORK PROGRAMME – 2007/08**

Function/topic	Assigned to	Scoping completed by	Evidence Sessions (detail)	Recommendations by	Executive Response	Feedback to Executive Response
<b>1. Scrutiny Inquiries</b>						
Neighbourhood Working	ECOSP	Version 1 Sept 06 Version 2 Nov 06	December 2006 to August 2007	November 2007	November 2007	
The Council's current performance against the key lines of inquiry to be assessed by the Audit Commission during the CPA and Direction of Travel	O&S	October 2006	October 2006 to present (Capacity & Achievement element) October 2006 to March 2007 (Equality & Diversity element)	March 2007	24 May 2007	2 August 2007
Gershon Efficiencies Attendance Management Town Centre Strategy	CCOSP ECOSP	July 2007 November 2007	Sept 07 to Dec 07 Sept 07 to Dec 07	February 2008 February 2008	March 2008 March 2008	
<b>2. Scrutiny Overview Subjects</b>						
To investigate the Council's environmental footprint and what the Council is currently doing to reduce its carbon emissions.	ECOSP					
To examine the poor public attendance at the Chorley Community Forums providing an analysis of the attendance across each meeting.	ECOSP					
Town Centre issues and management.	ECOSP					

Function/topic	Assigned to	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
<b>1. Holding the Executive to Account</b>														
Annual Budget Consultation	OSC										12			
Budget Scrutiny	OSC CCOSP ECOSP									22 24	12			
Provisional full year Performance Indicator	OSC	21												
Quarterly Business Plan Monitoring Statements	ECOSP		7			13		22				13		
	CCOSP		12			25		20				11		
	OSC	21			2			12			12			
Quarterly Performance Report (Corporate Strategy and Best Value Performance Indicators)	OSC	21			2			12			12			
<b>2. Policy Development and Review</b>														
Overview and Scrutiny Improvement Plan	OSC		25											
Corporate Strategy	OSC						1							
OSC – Overview and Scrutiny Committee														
ECOSP – Environment and Community Overview and Scrutiny Panel									3					
CCOSP – Corporate and Customer Overview and Scrutiny Panel														

**MONITORING OF PREVIOUS SCRUTINY RECOMMENDATIONS – 2007/08**

Scrutiny Inquiry	Assigned to	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Chorley Markets	CCOSP					23					11		
Decriminalised Parking Enforcement	CCOSP				25						11		
Contact Centre	CCOSP						20						

<b>Monitoring of Budget Scrutiny Recommendations</b>													
Environmental Services	ECOSP								24				
Planning Services	ECOSP								24				
Revenues and Benefits	CCOSP								22				

## Rolling Programme of Scrutiny Inquiries to be Implemented

Priority Order	Topic/Issue Title	Date Included	Priority Score	Source
<p>1.</p> <p>2.</p>	<p><b><u>Full Scrutiny Inquiries</u></b></p> <p><b>Overview and Scrutiny Committee</b></p> <p>Job Evaluation</p> <p>The effectiveness of the Community Safety Partnership in the delivery of reduced levels of crime in the Borough.</p>	<p>June 2006</p>	<p>All within the Corporate Strategy</p>	<p>Corporate Strategy</p>
	<p><b>Environment and Community Panel</b></p>			
	<p>1.</p>			